CHECKLIST FOR BUSINESS OCCUPANCIES

Building No.	Installation:	Date:	YES	NO
1. Are up-to-date fire	plans posted?			
2. Are emergency pho	ne numbers posted on each of	official telephone?		
	s, attics and concealed spaces free of combustibles?	s or areas near		
4. Are trash containers daily?	s made of noncombustible m	aterial and emptied		
5. Are fire extinguished	ers visually inspected regularl	y?		
6. Are operating instrupoint signs posted?	actions attached to fire exting	guishers and fire		
7. Are coffee making surface and unplug	appliances placed on a noncoged if not in use?	ombustible		
8. Are exits, exit acce	ss and exit discharge free of	obstructions?		
9. Are illuminated exi	t signs working?			
Printed name, rank and	I signature of inspecting pers	son:		

CHECKLIST FOR STORAGE OCCUPANCIES

Building No.	Installation:	Date:	YES	NO
1. Are emergency ph	one numbers posted on each	official telephone?		
2 A C 1	. 11 1 . 1	1.0		
2. Are fire extinguish	ers visually inspected regular	iy?		
3. Are operating instruction point signs posted?	ructions attached to fire extin	guishers and fire		
4. Are waste contained	ers made of noncombustible r	material and covered?		
5. Are all combustibl	e wastes disposed daily befor	e closing?		
6. Are smoking restri	ctions enforced?			
7. Are blocked warel on the outside in En	nouse doors provided with ap glish and German?	propriate signs		
8. Are fire doors in o	perable condition, not blocke	ed and kept closed?		
9. Are warehouse rar	nps clear and unobstructed?			
10. Are packing mate	rials stored in covered metal	receptacles?		
11. Are electrical syst non-duty hours?	ems de-energized at the main	switch during		
	ance maintained with storage and sprinkler heads?	to light fixtures		
-	ppointed to conduct detailed in that the area is fire safe?	nspections after]
Printed name, rank and	l signature of inspecting pers	on:		
, 	,			

CHECKLIST FOR EDUCATIONAL OCCUPANCIES

Building No.	Installation:	Date:	YES	NO
1. Are up-to-dat	e fire plans posted?			
2. Are emergence	ey phone numbers posted on each	official telephone?		
3. Are trash condaily?	tainers made of noncombustible m	naterial and emptied		
4. Are fire exting	guishers visually inspected regular	ly?		
5. Are operating point signs po	instructions attached to fire extinosted?	guishers and fire		
	aking appliances placed on a noncomplugged if not in use?	ombustible		
7. Are exits, exit	t access and exit discharge free of	obstructions?		
8. Are panic har operational?	dware, exit lights and emergency i	llumination		
9. Are fire alarm	signals audible in every room?			
10. Are flamepro gymnasiums?	of curtains and drapes used in auc	litoriums and		
11. Are fire drills	s held and recorded?			
12. Are chemical	s and flammables stored in metal	cabinets?		
Printed name, ran	k and signature of inspecting pers	on:		

CHECKLIST FOR DINING FACILITIES

Building No.	Installation:	Date:	YES	NO
1. Are up-to-date fire p	lans posted?			
2. Are emergency phon	e numbers posted on each	official telephone?		
3. Are fire extinguisher	s visually inspected regular	ly?		
4. Are operating instruction point signs posted?	ctions attached to fire extin	guishers and fire		
5. Are exits, exit access	and exit discharge free of	obstructions?		
6. Are panic hardware, operational?	exit lights and emergency i	llumination		
7. Are plastic waste rec	eptacles used for noncomb	oustible trash only?		
8. Do electric fixtures a	nd appliances meet require	ements?		
9. Are ducts, fans, filter	s and exhaust systems clea	ned regularly?		
10. Are light fixtures in	exhaust hoods vapor proof	??		
11. Is kitchen personnel	instructed on location of n	nain shut off valves?		
12. Are deep fat fryers a qualified personnel?	nd electrical grills checked	frequently by		
13. Are deep fat fryers l	ocated underneath exhaust	hoods?		
14. Have personnel been	n instructed how to extingu	ish grease fires?		
Printed name, rank and s	ignature of inspecting pers	on:		

CHECKLIST FOR AIRCRAFT HANGARS

Building No.	Installation:	Date:	YES	NO
1. Are up-to-date fire	plans posted?			
2. Are emergency ph	one numbers posted on each	official telephone?		
3. Are fire extinguish instructions attached	ers visually inspected regulared?	rly and operating		
4. Are exits, exit acce	ess and exit discharge free of	obstructions?		
5. Are panic hardwar operational?	e, exit lights and emergency	illumination		
6. Are trash contained daily?	rs made of noncombustible n	naterial and emptied		
	on and emergency operation liar with the contents?	plan current and		
8. Are flammable and	l combustibles properly store	d?		
9. Are signs posted "0	Cleaning with gasoline prohi	bited?"		
10. Are fueling operat outdoors?	ions on an aircraft exclusivel	y accomplished		
• • •	in tightly covered metal coned in ventilated lockers?	tainers and is dirty		
1	eted in a protected area, free inbustible material?	of fuel and vapors		
13. Are electrical fixt	ures installed by qualified en	gineer personnel		
14. Are electrical appl	iances in hazardous areas ex	plosion proof?		
15. Are aircraft prope parked in the hang	rly grounded and batteries di ar?	sconnected when		
Printed name, rank and	I signature of inspecting pers	son:		

CHECKLIST FOR HEALTH CARE OCCUPANCIES

Build	ling No.	Installation:	Date:	YES	NO
1. A	are up-to-date fire plans	posted?			
2. A	are emergency phone nu	imbers posted on each	official telephone?		
	are fire extinguishers vis	sually inspected regular	rly and operating		
4. A	are exits, exit access and	l exit discharge free of	obstructions?		
	are panic hardware, exit perational?	lights and emergency	illumination		
	are trash containers madaily?	e of noncombustible n	naterial and emptied		
	s the fire evacuation and re personnel familiar wi		plan current and		
	are oxygen cylinders stoombustible material?	ored separately from ga	ases, lubricants or		
	are medical flammables afety lockers?	stored in separate roor	ns, vaults or		
a	Are electric fixtures in fagainst sparking and med roof?		1		
11. <i>A</i>	Are curtains in laborator	ries flameproof?			
12. I	s a fire drill held for each	ch shift once a quarter?	?		
13. <i>A</i>	Are fire doors and smok	te stop partitions kept	closed?		
14. I	s the fire alarm /suppres	ssion system operable a	and maintained?		
Printe	ed name, rank and signa	nture of inspecting pers	son:		

CHECKLIST FOR AMMUNITION STORAGE AREAS

Building No.	Installation:	Date:		YES	NO
1. Are up-to-date fire	e orders and layout plans pos	ted at the guard house	e?		
2. Are emergency ph	none numbers posted on each	official telephone?			
3. Are fire extinguish instructions attach	ners visually inspected regularied?	rly and operating			
4. Do electrical fixtu	res and appliances meet requ	ired standards?			
1	tems and communication equal are personnel familiar with res?	•			
6. Are signs "No ope	en flames" and the appropriate	e symbols posted?			
7. Are matches and I	lighters deposited at the gate	before entering?			
	for automatic closing of fire d installed and operable?	oors and screens on			
9. Are vegetation an	d undergrowth kept short?				
10. Are vehicles ente	ring the area provide with fire	e extinguishers?			
Printed name, rank an	d signature of inspecting pers	son:			

CHECKLIST FOR PLACES OF PUBLIC ASSEMBLY

Building No.	Installation:	Date:	YES	NO
1. Are up-to-date fire orders posted?	e orders, layout plans and max	imum occupant load		
2. Are emergency ph	none numbers posted on each c	official telephone?		
3. Are fire extinguish instructions attac	ners visually inspected regularl hed?	y and operating		
4. Do electrical fixtu	res and appliances meet requir	red standards? [
5. Are exits, exit acc	ess and exit discharge free of	obstructions?		
6. Are panic hardwar operational?	re, exit lights and emergency il	lumination		
7. Are trash contained daily?	ers made of noncombustible ma	aterial and emptied		
* *	nined and instructed in emerger ling of fire extinguishers and e	•		
9. Are all exit doors	unlocked during hours of open	ration?		
10. Are all curtains a	and combustibles kept away from	om heating appliances? [
11. Are curtains trea	ted to be flame retardant?			
12. Are daily fire pro	evention inspections conducted	l and recorded?		
13. Is the fire alarm	/suppression system operable a	and maintained?		
Printed name, rank a	nd signature of inspecting pers	on:		

CHECKLIST FOR FAMILY HOUSING UNITS

Building No.	Installation:	Date:	YES	NO
1. Are emergency telepho	ne numbers available at	all telephones?		
2. Are fire orders in each	staircase?			
3. Are exits, exit access a	nd exit discharge free o	f obstruction?		
4. Are hallways of basemed of combustibles?	ents, utility rooms, stair	reases and attics free		
5. Are storage rooms lock	ted to prevent access of	f unauthorized persons	?	
6. Are electrical installation	on, fixtures and appliance	ces in safe condition?		
7. Are all occupants infor children's reach.	med to keep matches ar	nd lighters out of		
8. Have occupants been in with fuel?	nformed of the dangers	of starting a grill		
9. Have occupants been w	varned of smoking in be	ed?		
10. Have the occupants be cooking ?	en informed of the haza	ard of unattended		
11. Are basement storage a lawn mowers and other	rooms and hallways kep gasoline powered equi			
12. Are smoke detectors to	ested as required and in	operable condition?		
Printed name, rank and sign	nature of inspecting per	rson:		

CHECKLIST FOR MOTOR POOLS, REPAIR SHOPS AND OTHER INDUSTRIAL OCCUPANCIES

Building No.	Installation:	Date:	YES	NO
1. Are emerge	ency phone numbers posted on each of	official telephone?		
	inguishers visually inspected regularly attached and personnel instructed o			
3. Are exits, e	xit access and exit discharge free of	obstructions?		
4. Are panic h operational	ardware, exit lights and emergency il?	lumination		
5. Are trash co	ontainers made of noncombustible m d daily?	aterial, covered		
	vacuation and emergency operation pel familiar with the contents?	olan current and		
7. Are flamma supply for o	ables properly stored in metal cabinet one day?	s not exceeding		
8. Are signs p	osted "Cleaning with gasoline prohib	ited?"		
9. Are spray p	aint operations restricted in the gene	ral work area?		
-	gs kept in tightly covered metal contant of the stored in ventilated lockers?	ainers and is dirty		
	conducted in a protected area, free combustible material and are extingu			
12. Are electric	cal fixtures installed by qualified eng	rineer personnel ?		
13. Are electric	cal appliances in hazardous areas exp	plosion proof?		
Printed name, r	ank and signature of inspecting perso	on:		

CHECKLIST FOR CLASS III AND DISPENSING AREAS

Building No.	Installation:	Date:	YES	NO
1. Are up-to-date fire	plans, fire orders and area i	maps posted?		
2. Are emergency pho	one numbers posted at all te	lephones?		
3. Has a fuel handlers with POL products	permit been issued to each ?	employee dealing		
4. Is installed fire fight inspected regularly	nting equipment in the area a and operable?	and on vehicles		
5. Are fire alarm/supp	pression systems operable an	nd maintained?		
6. Are fire breaks free	e of combustibles (dry veget	tation, leafs, trash)?		
7. Is the area inside re	etaining walls free of combu	stibles and vegetation?		
8. Are valves and oth area kept closed?	er devices for draining rain	water from the diked		
9. Are tanks, pumps a before loading or u	and associated equipment pr nloading?	operly grounded		
_	OL performed in adequate do prevent spread of fire?	listance from storage		
11. Are POL containe immediately remov	rs provided with covers and red?	leaky containers		
12. Is the use of gasol	ine for cleaning purposes pr	ohibited?		
	ng and appliances been instal and are deficiencies reporte	• •		
14. Have employees b equipment?	een trained in the use of firs	st aid fire fighting		
Duinted and	laianatana afi			
Printed name, rank and	I signature of inspecting per	son:		

CHECKLIST FOR SOLDIERS BARRACKS

Building No.	Installation:	Date:	YES	NO
Are up-to-date fire posted on bulletin l	plans posted on each floor poard?	and are fire orders		
2. Are emergency pho	one numbers posted at all of	ficial telephones?		
3. Are installed fire exinstructions attached	tinguishers visually inspected?	ed and operating		
	note exits available on each discharge free of obstruction	·		
	ances safely placed, approve overloading of circuits?	ed and limited in		
	unition stored in a fire resisters marked with the appropr			
7. Are audible fire ala	rm devices installed?			
-	d that smoking in bed, heati of hot plates is strictly prob			
9. Are exits clearly ma	arked with exit signs?]
10. Is fire alarm system	n in operable condition and	maintained?		
· ·	n available, kept clean and and around cooking areas?	free of grease		
12. Are range-top fire maintained?	extinguishing systems opera	able, charged and		
Printed name, rank and	signature of inspecting per	son:		